

Please sign and return completed application to:

Colonial CASA
1311 Jamestown Road, Suite 201
Williamsburg, VA 23185
(757) 229-3306

CONTACT INFORMATION

Last name _____ First name _____ Middle _____

Home Address _____

City _____ State _____ Zip _____

Home Phone Number _____ Work _____ Cell _____

Home Email _____ Work Email _____

Driver's License # _____ State _____ Expiration Date _____

Emergency Phone _____ Emergency Contact _____

FAMILY INFORMATION

Place of birth _____

Previous address (if been at above address less than 5 years) _____

Mother's full name _____

Father's full name _____

Siblings (if any) _____

CURRENT EMPLOYMENT

Place of Employment _____ Phone Number _____

Employment status Full time Part time Student Not employed Retired

Address _____ Suite _____

City _____ State _____ Zip _____

Phone number _____ Fax number _____

PREVIOUS WORK EXPERIENCE

Employer

Dates of Employment

Reason for Leaving

Employer	Dates of Employment	Reason for Leaving

EDUCATION

Name/Location	Dates Attended	Degree/Diploma
---------------	----------------	----------------

High School _____

College _____

Graduate School _____

Additional training or education (please describe) _____

PROFESSIONAL LICENSES

List any licenses, certificates or other authorizations to practice a trade or profession:

Type	License #	Expiration Date	Granted By
------	-----------	-----------------	------------

ACTIVITIES/SKILLS

List any community service organizations, social/fraternal organizations, churches or clubs to which you have belonged. (Check last column if you are presently a member/volunteer).

Name of Organization	Purpose/Activities of Organization	Present Member?
----------------------	------------------------------------	-----------------

List any special skills that you have acquired through education, employment, volunteering or life experience:

Do you have any experience working with children? Yes No

If yes, please give organization name and details _____

HOBBIES/SPECIAL INTERESTS

List any hobbies or special interests:

PERSONAL INFORMATION

Have you ever been affiliated with another CASA program? Yes No If yes, which one and in what capacity?

Have you or your family had personal/professional experience with: (If yes, please give a brief explanation)

Child Abuse	<input type="checkbox"/> Yes	<input type="checkbox"/> No	_____
Foster Care	<input type="checkbox"/> Yes	<input type="checkbox"/> No	_____
Juvenile Court System	<input type="checkbox"/> Yes	<input type="checkbox"/> No	_____
Child Protective Services	<input type="checkbox"/> Yes	<input type="checkbox"/> No	_____
Other child service agencies	<input type="checkbox"/> Yes	<input type="checkbox"/> No	_____
Counseling or therapy	<input type="checkbox"/> Yes	<input type="checkbox"/> No	_____

Have you ever applied with another organization that works with children? Yes No

Were you accepted? Yes No Please give name(s) of organization and year:

Have you ever applied to this or any other CASA Program? Yes No If yes, please explain:

Please answer the following questions and give details and explanations if the answer is yes:

Have you ever been hospitalized for an emotional issue? Yes No

Do you now, or have you had a drug/alcohol abuse or dependency problem? Yes No

Do you have any kind of health impairment? Yes No

If yes, please give details _____

CRIMINAL HISTORY

Colonial CASA will ask all applicants to complete an FBI criminal records and Child Protective Services check, which will reveal any arrest, charge or conviction *in this state or any other state*. Please respond to the following questions so that the history can be discussed and evaluated.

If you answer yes to any of the following questions, please offer an explanation in the space provided below.

Have you or your family ever been involved in a legal action in Virginia? Yes No

Have you ever been arrested/charged and/or convicted of a misdemeanor? Yes No

Have you ever been arrested/charged and/or convicted of a felony? Yes No

Have you ever had any DWI arrests, charges or convictions? Yes No

Have you ever had a driver's license revoked or suspended? Yes No

Have you ever been arrested/charged and/or convicted of any sexual misconduct, to include pornography? Yes No

Have you ever been or are you currently on probation? _____ Yes _____ No
Have you ever been or are you currently on parole? _____ Yes _____ No
Have you ever been convicted of a traffic violation? _____ Yes _____ No

If yes, please give details _____

REFERENCES

Please provide COMPLETE contact information for three non-family references, who have known you for at least one year.

1. Name: _____ Phone Number: _____
Address: _____
Email: _____ Relationship to you: _____
2. Name: _____ Phone Number: _____
Address: _____
Email: _____ Relationship to you: _____
3. Name: _____ Phone Number: _____
Address: _____
Email: _____ Relationship to you: _____

WRITTEN RESPONSES

Please answer the following questions in paragraph form and submit on a separate sheet of paper via email. Should you have any questions, please contact the CASA office, 757-229-3306.

1. Write a short summary about your interest in volunteering and how you hope to benefit from the volunteer experience.
2. Briefly explain what led to your decision to apply for a position in the CASA program and what attracted you to this particular program.

3. Briefly explain your philosophy of parenting, including the rights and responsibilities of both parents and children.
 4. Briefly explain what roles you believe society should play in:
 - a. Protecting the rights of children.
 - b. Helping a family overcome hardships and remain living together as a unit.
 5. Please write a one page autobiography.
-

EQUAL OPPORTUNITY STATEMENT

Colonial CASA will not discriminate against any applicant on the basis of race, religion, color, gender, national origin, disability, age, marital status, sexual orientation or any other basis made illegal by the law of the United States or the Commonwealth of Virginia.

The following information is for statistical purposes only. Please mark the choice or choices that best describe you.

First Name: _____

Last Name: _____

Age of Volunteer

- _____ 21-30
- _____ 31-40
- _____ 41-50
- _____ 51-60
- _____ 61-70
- _____ 71 +

Gender

- _____ Male
- _____ Female
- _____
- _____
- _____
- _____

Marital Status

- _____ Divorced
- _____ Married/Committed
- _____ Separated
- _____ Single
- _____ Widowed
- _____

Education

- _____ High School
- _____ AA/AS
- _____ BA/BS
- _____ MA/MS
- _____ PhD/EdD
- _____ Other: _____

Ethnic Origin

- _____ American Indian/Alaska Native
- _____ Asian/Asian-American
- _____ Black/African-American
- _____ Hispanic/Latino
- _____ Native Hawaiian/Other Pacific Islander
- _____ White
- _____ Other: _____

Language

- _____ Chinese
- _____ English
- _____ Spanish
- _____ Other: _____

Employment Status

- _____ Full-time
- _____ Part-time
- _____ Not employed
- _____ Retired
- _____ Student

How did you hear about CASA

- _____ Daily Press
- _____ Flyer
- _____ Friend
- _____ Local Cable Channel
- _____ Local Radio
- _____ National Media
- _____ Virginia Gazette
- _____ Volunteer Referral Agency
- _____ Other: _____

Colonial CASA Training Agreement

Prospective volunteers are asked to read and sign the following training description and agreement.

Description:

The Pre-Service Training consists of 42 hours, 36 hours of classroom time and 6 hours of courtroom observation. In addition, there will be homework assignments.

Agreement:

1. I understand that participation in the Pre-Service Training is required and essential and includes 36 hours of scheduled classroom time.
2. I understand that, in addition to the classroom sessions, I will be required to complete 6 hours of courtroom observation at the Williamsburg/James City County of York/Poquoson Juvenile and Domestic Relations District Court, as well as writing and reading assignments outside of the classroom.
3. I understand that attendance at training sessions is mandatory.
4. I am aware that the Pre-Service Training Class is a part of the screening process and that acceptance to participate in training does not guarantee that I will be sworn in as a CASA or that I will be assigned to a case. I further understand that either Colonial CASA or I can choose to discontinue my involvement in the training/screening process at any time without further obligation on the part of either party.
5. Upon completion of training, my participation in the training process, as well as other screening material (references, FBI criminal record check, and Child Abuse/Neglect Central Registry check) will be reviewed for the purpose of determining my eligibility to be sworn in by the Judge and assigned a case as a CASA.

I understand and am willing to meet all the conditions stated above and wish to participate in the Colonial CASA Pre-Service Training.

Signature of Applicant

Date